



AGENDA

The meeting will be held at City Hall Council Briefing Room, 300 W. Main St, Grand Prairie, Texas, and a quorum of the committee or the presiding member will be physically present. Some members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

1. Tangle Ridge Golf Course Benchmark Review

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

2. Minutes of the July 11, 2023 Finance & Government Committee Meeting
3. Contract with TV Set Designs to design and build a new set for the GPTV Studio in the amount of \$53,731, plus a contingency amount of \$2,687 for a total project cost of \$56,418
4. Annual Contract for fire truck, ambulance and other first responder vehicle parts, equipment, and services from Industrial Power Truck and Equipment (up to \$125,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$375,000 if all extensions are exercised
5. Annual contract for Glass, Services, Break Repair, Replacement, and Miscellaneous Glass from Binswanger Enterprises, LLC dba Binswanger Glass (up to \$60,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be one year with the option to renew for two additional one-year periods totaling \$180,000.00 if all extensions are exercised
6. Annual Contract for Temporary Fencing Rental and Installation from United Site Services of Texas, Inc., (up to \$45,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$225,000.00 if all extensions are exercised
7. Annual Contract for Energy Saving Lighting Products from Elliott Electric Supply (\$145,000.00 annually) through a Master Interlocal Agreement with BuyBoard. The initial term will be for eight (8) months with the option to renew for two additional one-year periods totaling \$386,666.66 if all extensions are exercised

8. Annual Contract for Fire Station Mowing and Grounds Maintenance from TM&F Services, LLC up to \$80,148.40 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$400,742.00 amount if all extensions are exercised
9. Annual Maintenance Contract for Central Square Technologies for Naviline annual cost of \$125,00.00 with an option to renew for four additional one-year periods totaling \$625,000.00 if all extensions are exercised
10. Construction contract with Nomadic Capital LLC dba Mean Green Lawn and Landscape for the Ruthe Jackson Center Garden Landscape and Irrigation Replacement in the amount of \$83,870.00 plus a 5% contingency in the amount of \$4,193.50 for a total construction cost of \$88,063.50
11. Annual contract for Fluke Software from SHI-GS in an initial amount of \$67,990.00 through a Local Government Cooperative Agreement with Buyboard Contract #661-22. This contract will be one year with the option to renew for two additional one-year periods totaling \$118,014.10 which allows for a 5% annual increase if all extensions are exercised
12. Authorize a sublease agreement in the amount of \$1,500 annually for a term of five years between the City of Grand Prairie and Golden Triangle Radio Control Club, Inc for approximately 15 acres at Low Branch Park which is leased from the US Army Corp of Engineers
13. Purchase of Audio-Visual Renovations for Tony Shotwell from Infinity Sound Ltd. in the amount of \$57,397 with a 5% contingency of \$2,870 for a total cost of 60,267 through a national cooperative agreement with Buyboard
14. Resolution to accept eligibility and participation in the National Fitness Campaign Grant Committee's 2023 Blue Cross Blue Shield of Texas State Campaign
15. Annual Contract for Large Water Meter Testing and Repairs from Vanguard Utility Service, Inc. dba VUS Inc. (Up to \$75,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000.00 if all extensions are exercised
16. Annual Contract for Network Cabling Installation Services from Cyson Technology Group in the estimated amount of \$250,000.00 annually through a Master Interlocal Agreement with DIR. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000.00 if all extensions are exercised

ITEMS FOR INDIVIDUAL CONSIDERATION

17. Change Order #1, for towing service price increase with Dave's Hi-Way Wrecker Service in the estimated amount of \$100,000 for the fourth annual renewal, and \$100,000 annually thereafter, for five additional one-year terms, totaling \$600,000
18. Award construction contract to Capko Concrete Structures, LLC for the Lake Ridge Parkway Guardrail Replacement Project in the amount not to exceed \$618,669.00

- [19.](#) Construction contract with McMahon Contracting LP for the Davis Road Paving and Drainage Improvements in the contract amount of \$4,177,589.00 for the base bid, a 5% construction contract contingency in the amount of \$208,880.00, materials testing with Team Consultants for \$58,630.00, and in-house engineering in the amount of \$208,880.00 for a total construction project cost of \$4,653,979.00
- [20.](#) Annual Contract for Water Meters from Zenner (up to \$622,575.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$3,112,875.00 if all extensions are exercised
- [21.](#) Annual Contract for Water Analysis Chemicals and Supplies with Core and Main, LP., (up to \$188,668.58 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$943,342.90 if all extensions are exercised. Award secondary to HD Supply Facilities Maintenance dba USA Bluebook (up to \$197,912.45 annually and \$989,562.25 if all extensions are exercised) and a tertiary to Hach (\$189,988.99 annually and \$949,944.95 if all extensions are exercised). Secondary and tertiary contracts are to be used only if the primary is unable to fulfill the needs of the department
- [22.](#) Change Order #1 in the amount of \$58,984.60 to add construction scope services with RLM EarthCo. The increase in scope includes the rerouting of water and sewer lines due to design change, trail lighting addition, restroom moisture conditioning, concrete mow strip, dedication plaque installment, and trellis modifications
- [23.](#) Public Hearing and Resolution authorizing the City Manager to submit Fiscal Year (FY) 2024 grant application with the Federal Transit Administration (FTA). Total operating budget for the Grand Connection for FY 2024 is \$2,264,198. The city's share of this total is \$389,002
- [24.](#) Annual Contract for Service and Repair of Chevrolet Vehicles from Freedom Chevrolet by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised
- [25.](#) Annual Contract for Service and Repair of Dodge/Ram Vehicles from Freedom Chrysler Dodge Jeep Ram by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised
- [26.](#) Annual contract for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services from HD Supply (up to \$750,000.00 annually) through a Master Cooperative Agreement with Omnia Partners. The initial term for this contract will be four months (\$250,000.00) with three additional one-year periods totaling \$2,500,000.00 if all extensions are exercised
- [27.](#) Annual Contract for Swimming Pool Chemicals, Supplies, and Equipment from Petra Chemical Acquisition Co., LLC dba DCC, Inc. in the amount of \$250,000 annually through a Master Interlocal Agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000 if all extensions are exercised

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 “Consultation with Attorney”*
- (2) Section 551.072 “Deliberation Regarding Real Property”*
- (3) Section 551.074 “Personnel Matters”*
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”*

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card. The views expressed during Citizen Comments are the views of the speaker, and not the City of Grand Prairie or City Council. Council Members are not able to respond to Citizen Comments under state law.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email GPCitySecretary@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted July 28, 2023.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Chris Michalski, Interim Assistant Director for Parks, Arts and Recreation

TITLE: Tangle Ridge Golf Course Benchmark Review

**REVIEWING
COMMITTEE:**



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Cole Humphreys, Chairman

TITLE: Minutes of the July 11, 2023 Finance & Government Committee Meeting

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
COUNCIL CHAMBERS
TUESDAY, JULY 11, 2023 AT 2:30 PM**

MINUTES

CALL TO ORDER

Chairman Humphreys called the meeting to order at 2:30 p.m.

PRESENT

*Chairman Cole Humphreys
Council Member Kurt Johnson
Council Member Junior Ezeonu*

STAFF PRESENTATIONS

1. Part Time Pay Plan Impact

Human Resources Director Lisa Norris provided an update on part-time and seasonal hiring, discussed hiring challenges and impact, especially with Parks Department part-time seasonal positions. She discussed strategies for hiring at the new rate of fifteen dollars for part-time seasonal positions, discussed referral incentives, their advertising campaign and hiring fairs conducted. Ms. Norris said results indicate there are less than twenty vacancies, one hundred sixty-two were hired, seventy-nine at hiring fairs. She said the most effective hiring sources are friends and family, and Grand Prairie websites and social media. Parks, Arts and Recreation Director Ray Cerda thanked the Human Resources team and pointed out that this is the first time aquatics has been fully staffed since 2019. Chairman Humphreys said he remembers seeing pools closed in the past because lifeguards were not available. Council Member Ezeonu thanked staff and discussed the impact of a living wage in relation to working students.

CONSENT AGENDA

Chairman Humphreys noted a change to item nine which should read the contract is not to exceed \$33,150 annually and not to exceed \$94,800 in total. Council Member Johnson asked staff to clarify agenda items five through eight, eleven, twelve and fourteen (see notes below). Council Member Johnson moved, seconded by Council Member Ezeonu, to approve items two through fourteen, with the noted amendment to item number nine. The motion carried unanimously.

2. Minutes of the May 2, 2023 Finance and Government Committee Meeting

Approved on Consent Agenda

3. Contingency Transfer for Radio Interoperability Assistance Program Allowable Expenses for the amount of \$70,064.00 (Reviewed by the Finance and Government Committee on 07/11/2023)

Approved on Consent Agenda

4. Pipeline License Agreement with DFW Midstream Services, LLC allowing a gas pipeline to cross City Right-of-Way at 2501 Hardrock Road near SH 161, Dallas County for a lump sum payment of \$7,425.00

(Reviewed by the Finance and Government Committee on 07/11/2023)

Approved on Consent Agenda

5. Change Order 02 with McMahon Contracting, LP in the amount of \$8,576.43 for pavement markings and signage revisions, additional sod, and conduit for the Stadium Drive Paving, Drainage, and Water Improvement Project (Reviewed by the Finance and Government Committee on 07/11/2023)

Engineering Services Director Noreen Housewright explained this change order for stadium drive to rectify final change order for all bid items which is part of the contingency. She explained based on the estimate at time of bid, this was the difference of the initial measurements and final cost. Council Member Johnson said he is uncomfortable that this is brought forward now as it is a significant amount of money. Deputy City Manager Bill Hills explained when bidding, the bidders provide estimates until more precise measurements can be made.

Approved on Consent Agenda

6. Data conversion and clean-up of Water Utility Customer Service data through Shibumi Consulting Services, LLC. totaling an amount not to exceed \$120,000.00 (Reviewed by the Finance and Government Committee on 07/11/2023)

Council Member Johnson asked to clarify why and how this service is used. Information Technology Director Officer Keshnel Penny and IT Project Administrator Michael Joy discussed the three bids received, discussed the service and noted it is this vendor's particular expertise.

Approved on Consent Agenda

7. Professional Engineering Services contract with Freese and Nichols to update and complete design drawing and specifications, provide bid services, as well as construction phase services for the Day Miar Road from Ragland Road to Prairie Waters Drive project in the amount of \$95,010 (Reviewed by the Finance and Government Committee on 07/11/2023)

Mr. Johnson asked for clarification of this item and funding. Ms. Housewright reviewed the item and discussed possible funding source, noting she would provide a more accurate update prior to the Council meeting.

Approved on Consent Agenda

8. Contract Amendment 02 with 720 Design, Inc for Phase 2 of interior design for entry lobby renovations of the Memorial Library in the amount of \$39,750 and an additional \$22,500 for exterior design and reimbursable expenses for a funding request of \$62,250 (Reviewed by the Finance and Government Committee on 07/11/2023)

Council Member Johnson asked for clarification of this item and how the design firm was chosen. Deputy City Manager / City Attorney Megan Mahan noted the contract did not go to council for approval because it was under fifty thousand dollars. Ms. Mahan described the request for proposal and each phase of the project and associated costs. Design and Construction Manager Andy Henning discussed how the ranking and scoring was conducted to choose the vendor and the extent/quality of experience desired. There was further discussion on other vendors reviewed during the process.

Approved on Consent Agenda

9. Annual Contract for maintenance of existing hardware and software. with Envisionware in the amount of \$29,275.30. This contract will be for one year with the option to renew for two additional one-year periods totaling \$87,825.90 over three years if all extensions are exercised

(see noted changes in motion)

Approved on Consent Agenda

10. Ordinance Amending the FY2022-2023 Solid Waste Operating Budget for a decrease of \$264,782 and amending the Solid Waste Capital Projects fund for an increase of \$264,782; award a construction contract for 2023 Landfill Gas Control and Collection System Updates to TriCon Works LLC in the amount of \$1,304,899 and a Construction Quality Assurance contract to Weaver Consultants Group in the amount of \$146,417; 5% contracts contingency in the amount of \$72,565.80 for a total of \$1,523,881.80 (Reviewed by the Finance & Government on 07/11/2023)

Approved on Consent Agenda

11. Ordinance amending the FY2022/2023 Pooled Investment Fund and Capital Lending Fund budgets

Council Member Johnson asked for clarification on this item. Audit and Budget Director Thao Vo indicated he was not aware why it was not completed in the last fiscal year and said this is clean up as closing was anticipated last year, but did not close until this year. Mr. Vo said the Public Improvement District will reimburse five thousand for the concrete wall and noted there will be a year-end when departments reallocate funds

Approved on Consent Agenda

12. Annual Contract with Infinity Sound, LTD for Stage and Theater Curtains, Lighting, Sound Systems, and Supplies. This contract will be for one year in the amount of \$100,000 with the option to renew for four additional one-year periods totaling \$500,000 if all extensions are exercised

Council Member Johnson asked for clarification of this item and if the contract had been used in the past. Deputy City Manager Cheryl De Leon advised it is an annual contract used if needed but was not a guarantee. She also noted it was used in the past.

Approved on Consent Agenda

13. Assignment of Contract(s) for motor fuels from U.S. Oil, a division of U.S. Venture Inc. to U.S. Energy in the amount of \$3,000,000.00

Approved on Consent Agenda

14. Annual Contract for Fuel Card Services and Related Products from FleetCor Technologies dba Fuelman in the amount of \$180,000 annually through a Master Cooperative Agreement with Omnia Partners. This contract will be for one year with the option to renew for two additional one-year periods totaling \$540,000 if all extensions are exercised

Council Member Johnson asked for clarification of this item. Fire Chief Robert Fite explained they use city credit cards to get fuel and keeping up with receipts is hard, so with this service both Police & Fire Departments can issue specific cards with pin numbers to use at any gas station.

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

15. Change Order # 1 in the amount of \$2,829,945.94 to extend for five years the Motorola Managed Services and add a Radio Management Hosted Solution to the Annual contract with Motorola Solutions for a total cost of \$6,137,591.22

Chief Information Officer Keshnel Penny informed the committee the change order presented is to extend Managed Services for an additional five years through 12/31/2029. This would include adding Radio Management Hosted Solution. Motorola's Managed Services solution allows the City of Grand Prairie to not only connect all critical City services (including Police, Fire, Public Works, and Parks) to each other via radios but also facilitate membership in The North Texas Interoperable Radio Network (NTIRN).

Council Member Johnson inquired on the yearly increase. Mr. Penny advised the yearly increase is due to market demands and the addition of the Radio Management Hosted Solution.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

16. Annual Contract for SpryPoint Software from Precision Task Group, Inc. (PTG) in an initial annual amount of \$240,775.00 through a Master Interlocal Agreement with Omnia Partners, with an implementation cost of \$732,800.00. This contract will be for one year with the option to renew for four additional one-year periods totaling \$2,063,233.87, which includes a 5% annual increase if all extensions are exercised

IT Business Project Administrator Michael Joy informed the committee the current Water Utility Customer Service software has been in use, by the city, since 1989. With aging infrastructure, costs to maintain this system are steadily rising, requiring the use of specialized vendors and Information Technology staff to operate outside of normal business hours to ensure the system is working daily. The “Software as a Service” (SaaS) SpryPoint from PTG will allow the city to manage workflows, customer engagement, data management, field service, and record-keeping related to utility customer service. The software leverages modern cloud architecture, reducing future equipment and maintenance costs while positioning for future software integrations. The software will help reduce manual processes while providing staff with more resources to support customer engagement for water utilities for our residents.

Council Member Johnson inquired when the software would be implemented and who would be doing the marketing. Mr. Joy said he hopes the software would be implemented by November. Deputy City Manager Cheryl De Leon said the city's Marketing Department would handle the marketing.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

17. Professional Engineering Services contract with Garver, LLC for the preliminary survey and alignment study for Shady Grove Road Reconstruction from Belt Line Road to Roy Orr Boulevard in the amount of \$872,762.00

Director of Engineering Services Noreen Housewright informed the committee that as part of the approved CIP projects, the City of Grand Prairie has identified the expansion of Shady Grove Road, between Roy Orr Boulevard to Belt Line Road. Before work can begin, an alignment study is required and will provide the following outcomes; Identify the future alignment of Shady Grove Road; Identify and quantify the required proposed right of way and easement needs; Receive input from local residents; Identify franchise utility conflicts and begin the process of relocations; Develop an opinion of probable cost at each phase of the study that closely relate to the City of Grand Prairie’s CIP for budget considerations. The proposed roadway section is an undivided four (4) 12-foot travel lanes (four land – two way) with curb and gutters including a six (6) foot wide sidewalk on both sides of the road. The project also includes either widening the existing bridge over Bear Creek or constructing a stand-alone second bridge to replace the existing bridge. Storm drain will be reviewed and considered during the study and an environmental assessment will also be included.

Council Member Johnson inquired if this project was bid out. Ms. Housewright said this was an RFQ and Garver, LLC was selected as the most qualified professional after reviewing their RFQ submittal. Chairman Humphreys inquired on the source of funds for this project. Ms. Housewright advised the source of funds for this project is the Streets CIP Fund.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

18. Construction contract with McMahon Contracting LP for the FY 2023 Miscellaneous Drainage Projects in the contract amount of \$498,281.00 for the base bid, a 5% construction contract contingency in the amount of \$24,914.05, materials testing with Team Consultants for \$7,761.90, and in-house engineering in the amount of \$24,914.05 for a total construction project cost of \$555,871.00

Director of Engineering Services Noreen Housewright informed the committee this project repairs South Fork Cottonwood Creek bottom washout areas adjoining the Marshall Drive and Robinson Road bridge toe walls and repairs sink holes and installs weep hole screens along the Dalworth Creek concrete channel between Carrier Parkway and Blackburn Street.

The project will provide 400 cubic yards of 18-inch grouted rock riprap and 80 cubic yards of 24-inch rock riprap along the toe wall edges of the recently completed Marshall Drive and Robinson Road bridges across South Fork Cottonwood Creek, repair two sink holes that have developed behind the Dalworth Creek concrete channel wall near Turner Boulevard and install 350 protective screens on the weep holes of the Dalworth Creek concrete channel wall to help protect from further erosion problems.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

19. Annual Contract for Vehicle and Equipment Telematics from Samsara (up to \$188,000.00 annually) through a Master Cooperative Agreement with Sourcewell. This contract will be for one year, with the option to renew for two additional one-year periods totaling \$564,000.00 if all extensions are exercised

Director of General Services Jayson Ramirez informed the committee this annual contract will be used by the Fleet Services Division for vehicle telematics for all City owned vehicles and equipment, this annual contract will expand the existing system to include additional fleet vehicles, equipment, for ongoing support and maintenance, subscriptions, and professional services as may be required.

Fleet Services currently uses telematics on 536 vehicles to assist other departments in monitoring City assets. Telematics tools capture critical telemetry such as mileage, hours, fuel consumption, error codes, and vehicle and/or equipment location. The data is electronically transmitted in real time to our fleet management system (FMS) utilizing cellular technology.

Council Member Johnson mentioned the information received did not include the quotes. Deputy City Manager Megan Mahan advised this is not required as the City approved a Master Interlocal Agreement with Sourcewell; whereby, the City could make use of all the entities agreement(s). Council Member Johnson inquired who the agreement is with. Ms. Mahan advised the agreement is with Samsara through a Master Interlocal Agreement with Sourcewell. Council Member Ezeonu asked if the installation will be done in house. Mr. Ramirez advised installation would be done in house.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

20. Annual Contract for Power Generation Service and Repairs from Holt Cat (up to \$330,000.00 annually) through a Master Cooperative Agreement with Sourcewell. This contract will be for one year with the option to renew for two additional one-year periods totaling \$990,000.00 if all extensions are exercised

Director of General Services Jayson Ramirez informed the committee this annual contract will be used by General Services and Water Utilities for original equipment manufacturer (OEM) repairs and other services on City owned generators on an as-needed basis. Services include preventive maintenance, repairs, and annual load tests of generators throughout the city.

Mr. Ramirez presented previous contract information. Council Member Johnson mentioned he would not ask as many questions if the information presented was provided in the agenda packet for the committee to review.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

21. Construction Manager at Risk (CMAR) Contract with Key Construction for initial pre-construction services regarding Fire Station 6 renovations and a new Emergency Operations Center in the amount of \$5,000 along with approval of a construction management services fee of 3.00%

Director of Design and Construction Andy Henning informed the committee the approval of a Construction Manager at Risk (CMAR) Contract with Key Construction for initial pre-construction services regarding Fire Station 6 renovations and a new Emergency Operations Center in the amount of \$5,000. In addition, approval of a construction management services fee of 3.00% to be applied to the actual costs of construction for the finalized work which will be competitively bid later and brought back to City Council for approval prior to construction beginning. The Fire Station 6 renovation project will consist of a partial tear-down and rebuild. The recently constructed new apparatus bay structure will be maintained with the remaining portion of the original station being demolished. The new rebuild will include dormitories, a kitchen, a living area, shower facilities/bathrooms, laundry, and other back-of-house spaces as required. The project will be constructed at 602 Stonewall Drive. The new Emergency Operations Center project will be located adjacent to the recently constructed Fire Station 3 on a site challenged both by space and topography. The new EOC will include offices, a break room, restrooms, a main operations room, and breakout rooms. The facility will meet all FEMA requirements related to an Emergency Operations Center. The project will be constructed at 1260 West Marshall Drive.

Council Member Johnson inquired why only one response for this project was received. Mr. Henning said the state of construction is in high demand and fire station construction is specialized.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

22. Ordinance amending the FY2023 unobligated Street CIP Fund to allocate \$1,000,000 to Street Assessment Fund for the renovation of the streets around the Grand Prairie Hospital District

This item was tabled.

23. Annual contract for landscape maintenance materials from Lowery Sand and Gravel (\$139,462.50) and Green Dream International (\$509,247.50). These contracts will be for one year with the option to renew for four additional one-year periods totaling \$3,243,550.00 if all extensions are exercised

Purchasing Manager Angi Mized informed the committee these agreements will be for the purchase of Landscape Maintenance Materials for the City division/departments, ballfield clay, class A1 rock, cushion sand screened, decomposed crushed granite ½” minus, and other materials to be used by the Parks, Streets, and Water departments.

Council Member Ezeonu moved, seconded by Council Member Johnson to approve this item. The motion carried unanimously.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

There being no further business, the Finance and Government Committee meeting adjourned at 3:31 p.m.

Cole Humphreys, Chairman



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Ana Enriquez, Communications Department

TITLE: Contract with TV Set Designs to design and build a new set for the GPTV Studio in the amount of \$53,731, plus a contingency amount of \$2,687 for a total project cost of \$56,418

REVIEWING COMMITTEE: (Reviewed by the Finance and Governance Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
TV Set Designs	One-time	\$53,731 plus \$2,687 contingency = \$56,418

PURPOSE OF REQUEST:

A new set will provide a complete, professional, contemporary yet warm setting for taping news and talk shows. Lighted walls that can change color and a large monitor that can display personalized show logos, images and video will customize the set for individual shows. The current studio set consists of several temporary movable walls against a black drape, resulting in a set that can look stark, and takes 4-8 hours to switch set and lighting from show to show.

PROCUREMENT DETAILS:

Procurement Method: RFP

Number of Responses: two RFP #: 23118

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Municipal Facilities CIP Fund
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If Capital Improvement:					
Total Project Budget	\$70,000	Proposed New Funding:	\$0.00	Remaining Funding:	\$13,582


SUPPORTING DOCUMENTS:

Bid Tabulation and Scorecard


DESIGN BUILD GPTV SET

RFB #23118

TABULATION

		Bid Tabulation		TV Set Design	FX Design Group
		Design Build GPTV Set RFP #23118			
				Charlotte, NC	Orlando, FL
Item	Description	QTY	UOM	Unit Price	Unit Price
1	Design Build GPTV Set	1	Job	\$ 53,731.00	\$ 125,750.00

SCORECARD

		Evaluation Score Card		TV Set Design	FX Design Group
		Design Build GPTV Set RFP #23118			
				Charlotte, NC	Orlando, FL
Evaluation Criteria	Maximum Score	Score	Score		
Price	40.00	40.00	17.09		
Proposed Design	30.00	30.00	24.00		
Experience of Firm	20.00	20.00	20.00		
Timeline, work plan	10.00	4.00	4.00		
Total	100.00	94.00	65.09		



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, General Services Director

TITLE: Annual Contract for fire truck, ambulance and other first responder vehicle parts, equipment, and services from Industrial Power Truck and Equipment (up to \$125,000.00 annually) through a Master Cooperative Agreement with TIPS. This contract will be for one year with the option to renew for two additional one-year periods totaling \$375,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Industrial Power Truck and Equipment	\$125,000.00	\$375,000.00

PURPOSE OF REQUEST:

This annual contract will be used by General Services- Fleet Services for original equipment manufacturer (OEM) engine and transmission repairs and other services on City owned fire truck, ambulance, and other first responder vehicles on an as-needed basis. Services include preventive maintenance and repairs to city owned vehicles.

State Purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter into joining contracts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with TIPS; whereby, the City could make use of all that entities agreement(s).

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Services Fund
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual contract for Glass, Services, Break Repair, Replacement, and Miscellaneous Glass from Binswanger Enterprises, LLC dba Binswanger Glass (up to \$60,000.00 annually) through an Interlocal Purchasing System (TIPS). The term for this contract will be for one year (\$60,000.00) with two additional one-year periods totaling \$180,000.00 if the renewal option is exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Binswanger Glass	\$60,000.00	\$180,000.00

PURPOSE OF REQUEST:

This annual contract is for maintenance and glass break repairs at city facilities and will primarily be used by the Facility Services Division.

State Purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter joining contracts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with TIPS; whereby, the City could make use of all that entity's agreement(s).

The TIPS contract #220604 will expire on August 31, 2025, with one one-year extension.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating Funds with Facilities
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CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/01/2023
PRESENTER: Walter Shumac, Director of Transportation and Mobility
TITLE: Annual Contract for Temporary Fencing Rental and Installation from United Site Services of Texas, Inc., (up to \$45,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$225,000.00 if all extensions are exercised
REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

Table with 3 columns: Vendor Name, Annual Cost, Total Cost. Row 1: United Site Services of Texas, \$45,000.00, \$225,000.00

PURPOSE OF REQUEST:

This annual contract is for the rental and installation of temporary fencing, privacy screens, bike rack barricade, and sandbags for use during events of the July 3rd & 4th holiday, Prairie Lights, and other city events.

Notice of bid#23160 was advertised in the Fort Worth Star-Telegram and Planet Bids; it was sent to 40 vendors, 8 of which are Historically Underutilized Businesses (HUBS).

The bid received from United Site Services of Texas, Inc. meets specifications and is recommended for the award.

PROCUREMENT DETAILS:

Procurement Method: [X] RFB

[X] Local Vendor [] HUB Vendor

Number of Responses: 1 RFB #: 23160

Selection Details: [X] Low Bid [] Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund, Hotel/Motel Tax Fund, Prairie Lights Fund, Solid Waste Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

City of Grand Prairie, TX

RFB #23160 – Temporary Fence Rental & Installation

TABULATION

				United Site Services of Texas, Inc.
Item#	Description	Qty	UOM	Unit Price
1	Fencing	1	FT	\$1.57
2	Privacy Screen	1	FT	\$2.57
3	Bike Rack Barricade	1	FT	\$1.57
4	Sandbags	1	Ea	\$8.00
5	Service Charge (if applicable*)	1	Ea	No Service Charge
6	Discount for Items not Listed	1	%	No discounts provided
	(* for additional trip to add fencing or repairs)			

Scenario Pricing				United Site Services of Texas, Inc.	
Item#	Description	Qty	UOM	Unit Price	Extended Price
1	Fencing	1035	FT	\$1.57	\$1,624.95
2	Privacy Screen	200	FT	\$2.57	\$514.00
3	Bike Rack Barricade	900	FT	\$1.57	\$1,413.00
4	Sandbags	20	Ea	\$8.00	\$160.00
				Total	\$3,711.95



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Angi Mize, Purchasing Manager

TITLE: Annual Contract for Energy Saving Lighting Products from Elliott Electric Supply (\$145,000.00 annually) through a Master Interlocal Agreement with BuyBoard. The initial term will be for eight (8) months with the option to renew for two additional one-year periods totaling \$386,666.66 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/23)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Elliott Electric Supply	\$ 96,666.66 (8 mo.)	
	\$145,000.00 (Yrs. 2 & 3)	\$386,666.66

PURPOSE OF REQUEST:

This contract is for the purchase of lighting products such as lamps, bulbs, switches, RAB lights, etc., on an as-needed basis. The agreement will be used by multiple departments, including but not limited to Facility Services, Parks and Recreation, and Traffic & Transportation departments.

State purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter into joint contacts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with BuyBoard whereby the City could make use of all that entity's agreement(s).

BuyBoard awarded a contract to Elliott Electric Supply through RFP No. 690-23 for Energy Saving Lighting Products, with two possible one-year renewals. The initial term of this contract will expire on March 31, 2024.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating Funds
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Annual Contract for Fire Station Mowing and Grounds Maintenance from TM&F Services, LLC up to \$80,148.40 annually. This contract will be for one year with the option to renew for four additional one-year periods totaling \$400,742.00 amount if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
TM&F Services LLC	\$80,148.40	\$400,742.00

PURPOSE OF REQUEST:

This contract is for the mowing and ground maintenance services to include mowing, trimming, weed abatement, fertilization, mulching, irrigation maintenance and repair and litter removal at various Fire Station locations.

PROCUREMENT DETAILS:

Procurement Method RFB

Local Vendor HUB Vendor

Number of Responses: 4

RFB #: 23124

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	General Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

Fire Station Mowing & Grounds Maintenance

Item 8.

RFB #23124

TABULATION

Grand Prairie T E X A S Dream Big Play Hard		Bid Tabulation Fire Station Mowing & Grounds Maintenance RFP #23124		Brightview Landscape Dallas, TX		Yellowstone Landscape Lewisville, TX		TM&F Services, LLC Grand Prairie, TX		Hub- Hispanic Orozco Lawn Property Mngt. Dallas, TX	
Item	Description	QTY	UOM	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
Fire Station 1				\$ 2,711.21	\$14,503.90	\$ 4,784.50	\$20,293.35	\$ 1,087.00	\$ 8,994.00	\$1,440.00	\$ 24,600.00
Fire Station 2				\$ 1,095.77	\$10,106.66	\$ 2,231.39	\$19,269.09	\$ 713.00	\$ 7,885.00	\$1,500.00	\$ 27,000.00
Fire Station 3				\$ 4,618.62	\$20,250.06	\$ 5,487.16	\$33,969.70	\$ 2,115.00	\$19,545.00	\$2,000.00	\$ 47,000.00
Fire Station 4				\$ 1,362.06	\$10,314.30	\$ 2,106.91	\$13,746.22	\$ 627.00	\$ 6,039.00	\$1,400.00	\$ 23,000.00
Fire Station 5				\$ 764.71	\$ 7,538.11	\$ 711.46	\$ 9,343.92	\$ 984.00	\$ 6,818.00	\$1,450.00	\$ 25,000.00
Fire Station 6				\$ 666.16	\$ 9,637.72	\$ 1,093.46	\$17,182.84	\$ 10.20	\$ 83.40	\$1,400.00	\$ 23,000.00
Fire Station 8				\$ 784.23	\$ 9,197.26	\$ 1,741.02	\$16,126.99	\$ 750.00	\$ 7,554.00	\$1,430.00	\$ 24,200.00
Fire Station 9				\$ 3,299.94	\$18,276.44	\$ 3,349.71	\$25,052.95	\$ 1,360.00	\$12,150.00	\$1,980.00	\$ 46,200.00
Fire Station 10				\$ 5,740.35	\$25,248.77	\$ 4,745.20	\$20,878.47	\$ 1,220.00	\$11,080.00	\$1,500.00	\$ 27,000.00
TOTAL					\$125,073.22		\$175,863.53		\$80,148.40		\$267,000.00

SCORECARD

Grand Prairie T E X A S Dream Big Play Hard		Evaluation Score Card Fire Station Mowing & Grounds Maintenance RFP #23124		Brightview Landscape Dallas, TX		Yellowstone Landscape Lewisville, TX		TM&F Services, LLC Grand Prairie, TX		Orozco Lawn Property Mngt. Dallas, TX	
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score	Score	Score	Score	Score	
Price	50.00	30.98	22.40	50.00	14.51						
Service/Qualifications - The extent to which the goods and services meet City of Grand Prairie needs	25.00	23.33	23.33	21.67	21.67						
References	10.00										
Past Experience with the City or Other Municipality	10.00	6.67	10.00	6.00	7.33						
Local Presence	5.00	3.00	5.00	1.33	3.67						
Total	100.00	63.98	60.74	79.00	47.18						



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Keshnel Penny, CIO - Information Technology

TITLE: Annual Maintenance Contract for Central Square Technologies for Naviline annual cost of \$125,00.00 with an option to renew for four additional one-year periods totaling \$625,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Central Square Technologies	\$125,000.00	\$625,000.00

PURPOSE OF REQUEST:

This annual contract is for the maintenance renewal of Naviline from Central Square Technologies; the Naviline software is used by various city departments. This software is used to manage various departments' business processes. Water Utilities customer account information, billing periods/cycle, customer's meter reading, service orders, accounts receivable, and cashiering. The customer information system is integrated with various other vendors like Payments, Itron and Data Prose to provide citizens with online payment options, email notification, autopay, water usage analytics, and bill prints. This software's IVR feature provides phone assistance to our citizens with any inquiries related to their accounts or bill payments.

Local Government Code Chapter 252 provides an exemption from the competitive bid process when an item or service is available from only one source. Central Square Technologies is the sole provider of Central Square Technologies for Naviline software. Additionally, Central Square Technologies is the only party authorized to support, and update or modify the software.

PROCUREMENT DETAILS:

Procurement Method: Sole Source

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: Computer Software Maintenance	151010-63165
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Ray Cerda, Director Parks, Arts and Recreation

TITLE: Construction contract with Nomadic Capital LLC dba Mean Green Lawn and Landscape for the Ruthe Jackson Center Garden Landscape and Irrigation Replacement in the amount of \$83,870.00 plus a 5% contingency in the amount of \$4,193.50 for a total construction cost of \$88,063.50

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Nomadic Capital LLC dba Mean Green Lawn and Landscape	\$83,870.00 + 5% contingency

PURPOSE OF REQUEST:

Ruthe Jackson Center Garden Landscape and Irrigation Replacement will include the removal and replacement of the irrigation and landscape at the Ruthe Jackson Center Garden. Phase I Base Bid amount of \$45,370.00, Phase II Base Bid amount of \$38,500.00, plus a 5% contingency in the amount of \$4,193.50 for a project total of \$88,063.50.

Notice of Bid #23169 was advertised in the Fort Worth Star-Telegram and PlanetBids. it was distributed to 50 vendors including four Grand Prairie vendors and 12 HUBs. Three bids were received as shown in attachment A.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 3 RFB #: 23169

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Park Venue Fund Parks CIP Fund
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ATTACHMENTS

Bid Tab


RJC GARDEN LANDSCAPE & IRRIGATION REPLACEMENT

RFB #23169

TABULATION

			HUB - HI	NCTRCA - HI	NCTRCA - WO/HI
 Bid Tabulation					
RJC Garden Landscape and Irrigation Replacement					
RFB # 23169			A&C Construction, Inc. Irving	C. Green Scaping, Inc. Fort Worth	Nomadic Capital, LLC Fort Worth
Description	UOM	QTY	Extended Price	Extended Price	Extended Price
PHASE ONE			\$ 40,620.00	\$ 50,266.00	\$ 45,370.00
PHASE TWO			\$ 48,268.00	\$ 52,017.00	\$ 38,500.00
ALTERNATE			\$ 41,565.00	\$ 35,409.00	\$ 4,500.00
ADDITIONAL WORK/MATERIALS			\$ 1,578.00	\$ 3,431.00	\$ 2,949.00
GRAND TOTAL			\$ 132,031.00	\$ 141,123.00	\$ 91,319.00

SCORECARD

		Evaluation Score Card		
RJC Garden Landscape and Irrigation Replacement		A&C Construction, Inc.	C. Green Scaping, Inc.	Nomadic Capital, LLC
		Irving	Fort Worth	Fort Worth
Evaluation Criteria	Maximum Score	Score	Score	Score
Price	50.00	34.58	32.35	50.00
Experience of the firm and the project team in projects of similar size, type, scope and schedule	25.00	17.00	20.00	24.00
Experience of the firm and the project team in projects for other municipal and/or government clients	5.00	4.00	4.40	4.60
Approach extent to which a Respondent's proposed approach accomplishes the City's goals.	10.00	6.80	3.60	5.60
Unique Advantage, What unique advantage does the firm/team offer the project	5.00	3.00	2.20	2.80
Completion Schedule, amount of time required to complete the job	5.00	3.00	2.80	3.00
Total	100.00	68.38	65.35	90.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual contract for Fluke Software from SHI-GS in an initial amount of \$67,990.00 through a Local Government Cooperative Agreement with Buyboard Contract #661-22. This contract will be one year with the option to renew for two additional one-year periods totaling \$118,014.10 which allows for a 5% annual increase if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>		<i>Total Cost</i>
SHI-GS	Implementation	\$67,990.00	
	Year 1	\$24,402.00	
	Year 2	\$25,622.10	
			\$118,014.10

PURPOSE OF REQUEST:

The current Facility Services software has been in use by the city since 2016. Support of this version is being phased out by the original software manufacturer.

The Fluke software will allow the city to manage workflows, track labor time, costs, data management, field service, and record-keeping related to City Facilities. The software leverages modern cloud architecture, reducing future equipment and maintenance costs while positioning for future software integrations.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master cooperative agreements with various entities, including Buyboard.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	MFAC Capital Projects Fund
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Pricing Proposal

Quotation #:	23697901
Description:	Fluke
Created On:	Jul-13-2023
Valid Until:	Sep-29-2023

TX-City of Grand Prairie

Jack Timbrell

300 W. Main
 GRAND PRAIRIE, TX 75050
 United States
 Phone: 9722378083
 Fax:
 Email: jtimbrell@gptx.org

Inside Account Manager

Jonathan Gaudet

3828 Pecana Trail
 Austin, TX 78749
 Phone: (800) 870-6079 Option 2
 Fax: 512-732-0232
 Email: Jonathan_Gaudet@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

	Product	Qty	Your Price	Total
1	X5 Professional Edition User Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	10	\$1,020.00	\$10,200.00
2	X5 Fluke Mobile - Standard Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	16	\$480.00	\$7,680.00
3	X5 Fluke Mobile - Add On Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	8	\$240.00	\$1,920.00
4	X5 Request Users - Unlimited Requestors - Annual Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	1	\$1,440.00	\$1,440.00
5	X5 On-Site Project Kickstart Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	1	\$12,000.00	\$12,000.00
6	X5 Advanced Implementation Onboarding Service Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	1	\$7,000.00	\$7,000.00
7	X5 Data Conversion Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	1	\$11,400.00	\$11,400.00

8	X5 On-Site Training Services Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	5	\$1,750.00	Item 11.
9	X5 Annual Single Sign-On Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22 Note: The SSO Login gives eMaint users the ability to login to their eMaint CMMS using an external identify provider with the support of SAML 2.0. Alternatively, eMaint can also offer SSO integration with Active Directory in LDAP.	1	\$2,000.00	\$2,000.00
10	Travel Expenses - Budgetary Fluke Contract Name: BuyBoard - Technology Equipment, Products, Services and Software Contract #: 661-22	1	\$5,600.00	\$5,600.00
			Subtotal	\$67,990.00
			Shipping	\$0.00
			Total	\$67,990.00

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Thank you for choosing SHI-GS! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. SHI Government Solutions, Inc. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3695478; DUNS# 14-724-3096

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 08/01/2023

PRESENTER: Ray Cerda, Director of Parks Arts and Recreation

TITLE: Authorize a sublease agreement in the amount of \$1,500 annually for a term of five years between the City of Grand Prairie and Golden Triangle Radio Control Club, Inc for approximately 15 acres at Low Branch Park which is leased from the US Army Corp of Engineers

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

PURPOSE OF REQUEST:

Golden Triangle Radio Control Club, Inc. would like to renew the agreement to sublease approximately 15 acres of land located within Low Branch Park and adjacent to Joe Pool Lake for an annual fee of \$1500. The previous agreement expired on March 30, 2023. Golden Triangle has been subleasing the property from the City since 2004. They were previously subleasing from the Trinity River Authority. The new sublease agreement will be for a term of five years. Golden Triangle Radio Control Club uses the asphalt strip at Low Branch as a runway for remote control aircraft.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Ray Cerda, Director of Parks, Arts and Recreation

TITLE: Purchase of Audio-Visual Renovations for Tony Shotwell from Infinity Sound Ltd. in the amount of \$57,397 with a 5% contingency of \$2,870 for a total cost of 60,267 through a national cooperative agreement with Buyboard

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 8/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Infinity Sound Ltd	\$60,267

PURPOSE OF REQUEST:

It was determined during the FY23 budget process, that the A/V setup at Tony Shotwell was original to the building opening in 2006. This equipment was antiquated and needed the replacement of audio as well as the installation of multiple projector screens, wireless microphones, and amplified sound. The renovations will include the installation of audio/visual components in four separate locations including both meeting rooms, game & dance rooms. We believe this will increase rental opportunities and enhance the overall user experience.

Staff received a proposal from Infinity Sound Ltd. in the amount of \$57,397 for the installation, wiring, and rigging of multiple audio/visual components. Infinity has quoted this project through their BuyBoard contract #655-21. A contingency of 5% has been added to cover fluctuating material costs making the total project cost \$60,267.

State purchasing law, Local Government Code, Chapter 271.02 authorizes local governments to enter into joint contracts and cooperative agreements for the performance of government functions normally associated with the operation of government, such as purchasing of necessary material, services, and supplies. The City of Grand Prairie does not need to competitively bid items purchased through such agreements as they have already been bid by the sponsoring entity. The City of Grand Prairie has a master interlocal cooperative agreement with Buyboard.

BuyBoard can save money by pooling the impressive purchasing power of its members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Parks CIP Fund
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If Capital Improvement:					
Total Project Budget	\$175,000	Proposed New Funding:	\$0	Remaining Funding:	\$114,733



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 08/01/2023

PRESENTER: Ray Cerda, Director, Parks, Arts, and Recreation

TITLE: Resolution to accept eligibility and participation in the National Fitness Campaign Grant Committee's 2023 Blue Cross Blue Shield of Texas State Campaign

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

The City has been conditionally awarded TX Blue Cross and Blue Shield/National Fitness Campaign (NFC) Grant Funding to participate in the 2023 National Fitness Campaign. To participate in the NFC and receive grant funds, the City must pass a resolution adopting the project and confirming intent to provide matching funds.

PURPOSE OF REQUEST:

NFC has developed the "NFC Fitness Court" to bring fitness into the community. As part of the grant funding process for the NFC Fitness Courts, the NFC requires a resolution to be adopted by local governmental bodies. The draft resolution adopts the NFC's 2023 Funding Cycle Grant Program Requirements, which is the recommended phasing plan based on best case scenarios to maximize available grant funds to support the City and a scaled rollout plan to impact wellness across the City. The park sites for the fitness courts are as follows: Mi Familia Park, Fish Creek Linear Park, Mike Lewis Park, EPIC Central, Tyre Park, and Turner Park.

HISTORY:

On July 30, 2023, the City received notice that it had been conditionally awarded NFC Grant Funding to participate in the 2023 National Fitness Campaign. The City has until August 2, 2023 to pass a Resolution of Adoption. The draft resolution is intended to meet that deadline.

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, ACCEPTING GRANT ELIGIBILITY IN THE AMOUNT OF \$440,000 FOR PARTICIPATION IN THE NATIONAL

FITNESS CAMPAIGN'S 2023 BLUE CROSS AND BLUE SHIELD OF TEXAS STATE CAMPAIGN

WHEREAS, the City of Grand Prairie has been conditionally awarded TX Blue Cross and Blue Shield/National Fitness Campaign (NFC) Grant Funding to participate in the 2023 National Fitness Campaign; and

WHEREAS, to participate in the NFC and receive grant funds, the City must pass a resolution adopting the project and confirming intent to provide matching funds; and

WHEREAS, it is the City Council's intent that the City participate in the NFC, receive grant funds, and provide matching funds as necessary; and

WHEREAS, by adopting the 2023 Funding Cycle Grant Program Requirements attached as Exhibit A, it is the intent of the City Council to secure available grant funds within the awarded campaign year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. The City Council of the City of Grand Prairie, Texas, hereby supports and ratifies the grant application for participation in the 2023 National Fitness Campaign and confirms intent to provide necessary matching funding.

SECTION 2. The City Council of the City of Grand Prairie, Texas hereby adopts the 2023 Funding Cycle Grant Program Requirements attached as Exhibit "A," which is made a part hereof.

SECTION 3. The City Manager of the City of Grand Prairie is empowered to accept, reject, alter, or terminate this grant of behalf of the City Council.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 1ST DAY OF AUGUST 2023.



Grand Prairie, TX - National Fitness Campaign 2023 Funding Cycle Grant Program Requirements (G.P.R.)

Important: Grant Program Requirement (GPR) Dates must be adhered to in order to confirm grant availability within the awarded campaign year. While NFC strives to accommodate all approved applicants for participation, National Fitness Campaign cannot guarantee grant availability within each calendar year should approved milestone dates not be met, due to the volume of applicants joining the campaign and limited nature of Grant Funding in each state. Please contact your Partnership Development manager for more information.

MILESTONE 1: ADOPTION

Summary: Commit to project adoption and confirm intent to provide remaining matching funding

- Requirement: Complete Resolution of Adoption
- **Deadline: 8/2/2023**

MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

Summary: Approve and secure funding (as needed) and confirm total required remaining funding listed below.

- Requirement: Funding confirmation document submitted to NFC for remaining program funding (typically a Purchase Order (P.O). Refer to Official Quote and Funding Requirements Summary for details.
 - **Phase 1 (Confirm first Tranche of 3 Grant Awards totalling \$175,000)**
 - **Remaining Funding Requirement:**
 - **OPT A \$290,000 (3 Standard Fitness Courts, 2023 Funding Requirements)**
 - **OPT B \$395,000 (3 Fitness Court Studios, 2023 Funding Requirements)**
 - *** Fitness Court Studios Recommended for first 3 Anchor Locations**
 - **Deadline: 10/6/2023**
 - **Phase 2 (Confirm Second Tranche of 3 Grant Awards totalling \$120,000)**
 - **Remaining Funding Requirement:**
 - **OPT \$345,000 (3 Standard Fitness Courts, 2023 Funding Requirements)**
 - **Deadline: 12/1/2023**
 - **Phase 3 (Confirm Third Tranche of 3 Grant Awards totalling \$120,000)**
 - **Remaining Funding Requirement:**
 - **OPT \$360,000 (3 Standard Fitness Courts, 2024 Funding Requirements)**
 - **Deadline: 12/1/2024**

***Important: NFC recommends securing first 6 Grants and Fitness Courts in 2023 to reduce overall funding requirements \$5,000 per site in 2023 vs 2024 funding requirements, and ensure Grant Funding Availability. (2024 Grant Funding unable to be 100% confirmed at this time).** Securing the first 6 sites in 2023 reduces overall funding by \$30,000. Sites can be installed in 2024.

MILESTONE 3: SHIPMENT FOR STORAGE

Summary: Identify Fitness Court® storage location and schedule Fitness Court® delivery

- Requirement: Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for remaining program funds due per Milestone 2.
- **Deadline: Within 15 days of each Grant Tranche Deadline. (Sites must be shipped to activate Grant Funds)**

MILESTONE 4: PLANNING AND DESIGN

Summary: Confirm Fitness Court Orientation and Site Layout, Approve Fitness Court® Art Designs, Receive Healthy Infrastructure Master Plan

Requirement: Approve Site Orientation, Site Plan and Approve artwork, approve plan and sites

- **Deadline: November 2023**



MILESTONE 5: CONCRETE SLAB INSTALLATION

Summary: Review concrete slab drawings & schedule concrete installer, Confirm Art is produced and shipped.

- Requirement: Install concrete slab (cure time of 28 days before Fitness Court® installation)
 - **Estimated Funding Requirement: \$0-\$40,000 Per Site (Pending Standard or Studio Configuration)**
- **Deadline: Spring 2024 - pending weather/ contractor availability**

MILESTONE 6: FITNESS COURT® ASSEMBLY

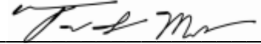
Summary: Select Fitness Court® Assembly Team - NFC'S Installation Network is recommended, (includes art install)

- Requirement: Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
 - **Estimated Funding Requirement: \$25,000-\$34,500 Per Site (Pending Standard or Studio Configuration)**
- **Deadline: Spring 2024 - pending weather/ contractor availability**

MILESTONE 7: PRESS LAUNCH CEREMONY

Summary: Hold Fitness Court® press launch event & ribbon cutting (in coordination with State Sponsor if applicable)

- Requirement: Promote press release, hold launch event within campaign year (weather permitting)
- **Deadline: Spring 2024 - pending weather/ installation timeline**

G.P.R. Authorized by:  Trent Matthias - Campaign Director



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Noreen Housewright, Director of Engineering Services

TITLE: Annual Contract for Large Water Meter Testing and Repairs from Vanguard Utility Service, Inc. dba VUS Inc. (Up to \$75,000.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$375,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Vanguard Utility Service, Inc. dba VUS Inc.	\$75,000	\$375,000

PURPOSE OF REQUEST:

As part of the FY2023 Operational Budget, it was identified to have a vendor test and repair large meters throughout the City. An estimated 120 meters will be tested for general maintenance and to investigate low or high consumption. Some valves will also need to be inspected and repaired to open or close properly. If meters are not tested, they will degrade over time and fail to register consumption properly. City employees will not be able to do this task due to needing specialized training and certifications, along with a crew and specialized equipment that is calibrated on a routine basis.

Notice of bid 23137 was advertised and distributed to 60 vendors, including 25 HUBs. Bids were opened on May 10, 2023, and were scored as shown on Attachment A.

Vanguard Utility Service, Inc. dba VUS Inc. scored the highest on the best value scorecard. They were also the lowest bid in price and were chosen as the vendor to complete the work.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 2 RFB #: 23137

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Water/Wastewater Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

A. Bid Summary

Large Water Meter Testing & Repairs

RFB #23137

TABULATION

Item	Description	QTY	UOM	UWS, Inc. Trion, GA	Vanguard Utility Service, Inc. dba VUS Inc. (in Texas) Owensboro, KY
				Unit Price	Unit Price
1	3" Compound Meter	1	Ea	\$350.00	\$255.00
2	3" Turbine	1	Ea	\$350.00	\$235.00
3	4" Compound	1	Ea	\$350.00	\$265.00
4	4" Turbine	1	Ea	\$350.00	\$240.00
5	6" Compound	1	Ea	\$350.00	\$280.00
6	6" Turbine	1	Ea	\$350.00	\$250.00
7	8" Compound	1	Ea	\$350.00	\$290.00
8	8" Turbine	1	Ea	\$350.00	\$265.00
9	10" Compound	1	Ea	\$350.00	\$315.00
10	10" Turbine	1	Ea	\$350.00	\$275.00
11	Labor Cost Price Per Hour (as needed outside of normal testing)	1	Ea	\$175.00	\$225.00
12	Completion Time Per Test (number of hours per test)	1	Ea	1 hour/test	1-2 hours/test
13	Sample Pricing 1			\$3,350.00	\$757.50
14	Sample Pricing 2			\$600.00	\$1,357.50
	Total of Sample Prices			\$3,950.00	\$2,115.00

SCORECARD

Evaluation Criteria	Maximum Score	Points Scored	
		UWS, Inc.	Vanguard Utility Service, Inc. dba VUS Inc.
Price	50.00	26.77	50.00
Response time from initial inquiry to testing/repair completion	25.00	16.25	21.25
Years of Experience with water meter repairs	15.00	11.25	15.00
Experience with the city or other municipalities	5.00	4.75	5.00
References	5.00	4.67	2.67
Total	100.00	63.69	93.92



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Keshnel Penny, CIO – Information Technology

TITLE: Annual Contract for Network Cabling Installation Services from Cyson Technology Group in the estimated amount of \$250,000.00 annually through a Master Interlocal Agreement with DIR. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Cyson Technology Group	\$250,000.00	\$750,000.00

PURPOSE OF REQUEST:

The annual contract is for network cabling and installation services used throughout the city on an as-needed basis. Typical work performed under this agreement will be installing network cabling and telephone lines on existing city facilities and may be used by multiple departments.

State purchasing laws, Government Code, Chapter 271.102, authorize local governments to enter into joint contacts and cooperative agreements for the performance of governmental functions normally associated with the operation of government, such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with DIR whereby the City could make use of all of that entities agreement(s)

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

HUB Vendor

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating Funds
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Ryan Simpson, Assistant Director of Police

TITLE: Change Order #1, for towing service price increase with Dave’s Hi-Way Wrecker Service in the estimated amount of \$100,000 for the fourth annual renewal, and \$100,000 annually thereafter, for five additional one-year terms, totaling \$600,000

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Dave’s Hi-Way Wrecker Service	\$100,000	\$600,000 (six remaining renewals)

PURPOSE OF REQUEST:

The City’s vendor for towing services, Dave’s Hi-Way Wrecker, has requested a price increase. The increase was requested due to rising labor, equipment, and fuel costs. The requested price increase would range from .48% to 13.75%, on various line items in their existing contract.

Dave’s Hi-Way Wrecker service is local to Grand Prairie and has been the City’s towing service vendor for many years. The staff has discussed the reasoning for the price increase with the vendor and is supportive of the increase.

The estimated cost impact of the requested increase is \$100,000 for each of the six remaining renewal terms, based on historical usage of the various line items in the contract. The \$100,000 per year increase is a not-to-exceed amount, to be used on an as-needed basis.

HISTORY:

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$7,500,000	7/16/2019	
Change Order #1	\$600,000	Proposed	Price increase due to market conditions
TOTAL:	\$8,100,000		

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: Four RFB #: 19102

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Funds with Vehicles
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Change Order Details

**Dave's Hi-Way Wrecker
Change Order #1**

Item 17.

<i>Price Details</i>							
Item	Description	UOM	Original	Renewal #2	Renewal #3	Renewal #4	Percentage Increase from Renewal #3
			Unit Price	Unit Price	Unit Price	Unit Price	
SERVICES		UOM					
1	Sling/lift or Flatbed Tow	EACH	\$105.00	\$106.57	\$122.55	\$ 125.00	1.96%
3	Motorcycle Tow	EACH	\$115.00	\$116.72	\$134.23	\$ 135.00	0.57%
4	Heavy Duty Tow	HOUR	\$200.00	\$203.00	\$233.45	\$ 235.00	0.66%
5	Rotator Wrecker	HOUR	\$450.00	\$450.00	\$517.50	\$ 520.00	0.48%
6	Landoll Trailer	HOUR	\$350.00	\$350.00	\$402.65		
7	Miscellaneous Property	EACH	\$75.00	\$75.00	\$86.25		
8	Miscellaneous Property hourly labor rate	HOUR	\$75.00	\$75.00	\$86.25		
CITY VEHICLES & EQUIPMENT		UOM					
9	Sling/lift or Flatbed Tow	EACH	\$-	\$-			
10	Motorcycle Tow	EACH	\$-	\$-			
11	Heavy Duty Tow	EACH	\$100.00	\$100.00			
12	Rotator Wrecker	HOUR	\$225.00	\$225.00			
13	Landoll Trailer	HOUR	\$175.00	\$175.00			
14	Off-Road Recovery	HOUR	\$100.00	\$100.00			
15	Miscellaneous Property	EACH	\$-	\$-			
16	Miscellaneous Property (hourly labor)	HOUR	\$-	\$-			
17	Jump Start (City vehicles only)	EACH	\$-	\$-			
18	Tire Change (City vehicles only)	EACH	\$-	\$-			
19	Lock-outs	EACH					
MONTHLY AUCTIONS		UOM					
20	Monthly Auction Vehicle Move	MONTH	\$200.00	\$200.00			
ADDITIONAL SERVICES		UOM					
21	Scene Cleanup (in excess of 30 min.)	HOUR	\$80.00	\$80.00	\$92.00	\$ 95.00	3.16%
22	Skidsteer	HOUR	\$250.00	\$250.00	\$287.50	\$ 295.00	2.54%
23	Forklift	HOUR	\$250.00	\$250.00	\$287.50	\$ 295.00	2.54%
24	Pallet Jack	HOUR	\$35.00	\$35.00	\$40.25	\$ 45.00	10.56%
25	Dump Trailer	HOUR	\$175.00	\$175.00	\$201.25	\$ 210.00	4.17%
26	Chainsaws or cut off tools (torch, sawzall) etc	HOUR	\$100.00	\$100.00	\$115.00	\$ 120.00	4.17%
FEES AND SURCHARGES		UOM					
27	Rollover fee	EACH	\$50.00	\$50.00	\$57.50	\$ 60.00	4.17%
28	Dolly fee	EACH	\$50.00	\$50.00	\$57.50	\$ 60.00	4.17%
29	Off-Road Recovery	HOUR	\$100.00	\$100.00	\$115.00	\$ 120.00	4.17%
30	Outside City Limits (in excess of five miles)	MILE	\$3.85	\$3.85	\$4.43	\$ 4.50	1.56%
31	Surcharge - Hwy 287 & FM661	EACH	\$60.00	\$60.00	\$69.00	\$ 75.00	8.00%
32	Surcharge - south of I20 sling/lift, flatbed, MC Tows	EACH	\$15.00	\$15.00	\$17.25	\$ 20.00	13.75%
33	Surcharge - south of I20 heavy duty or other Tows	EACH	\$30.00	\$30.00	\$34.50	\$ 40.00	13.75%
34	Cancelled Wrecker (en-route)	EACH	\$-	\$-			
35	Cancelled Wrecker (on-scene)	EACH	\$105.00	\$105.00			



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Walter Shumac, Director of Transportation and Mobility

TITLE: Award construction contract to Capko Concrete Structures, LLC for the Lake Ridge Parkway Guardrail Replacement Project in the amount not to exceed \$618,669.00

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Capko Concrete Structures, LLC		\$618,669.00

PURPOSE OF REQUEST:

This project was identified as part of the FY23 Capital Projects Budget under City Bridges Construction. On January 18, 2023, the City entered a contract with Cobb Fendley & Associates to provide professional engineering consulting services for the Lake Ridge Guard Rail Replacement Project that includes Design, Bidding and Construction Services. As part of the Bidding Services, Cobb Fendley executed a bid opening on July 06, 2023, to seek contractors for this project. The tasks entail site preparation, erosion control, barricade, traffic control, removal & installation of materials and slope protection. Details of the bid opening are in Attachment 1.

Bids were received for the above referenced project on Thursday, July 6, 2023, at 3:00 pm. Two bids were received of which 1 is a Historically Underutilized Business (HUB); both contractors provided the required bidding materials The project base bid consists of removing and replacing approximately 2444 LF of guardrail along the southbound side of Lake Ridge Parkway between Villa Di Lago Dr and the bridge over Joe Pool Lake; and removing and replacing failed sloped concrete around the bridge abutment. All disturbed areas will be resodded.

The low bid was submitted by Capko Concrete Structures, LLC in the amount of \$618,669.00 for the Base Bid. A bid bond was submitted for 5% of the total amount as required by the bid documents.

On the recommendation of Cobb Fendley & Associates, the City award the Lake Ridge Guardrail Replacement Project to Capko Concrete Structures, LLC in the amount not to exceed \$618,669.00 based upon the evaluation of their bid and the reference checks.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 2 RFB #: 23158

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Street CIP Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Bid Opening Summary
- 2- Award Recommendation Letter from Cobb Fendley & Associates

Lake Ridge Pkwy Guardrail Replacement

RFB #23158

TABULATION

				HUB - BL			
				Bid Tabulation			
				Lake Ridge Pkwy Guardrail Replacement			
RFB 23158				Capko Concrete			
				Azle TX			
				Odum Services			
				Location			
Item	Description	QTY	UOM	Unit Price	Extended Price	Unit Price	Extended Price
1	Site Preparation	1	LS	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
2	Joint SWPPP & Erosion Control	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00
3	Barricading & Traffic Control	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00
4	Remove Metal Beam Guardrail & Wooden Posts	2444	LF	\$ 25.00	\$ 61,100.00	\$ 3.50	\$ 8,554.00
5	Remove Thrie Beam Transition	1	EA	\$ 600.00	\$ 600.00	\$ 250.00	\$ 250.00
6	Remove Asphalt Mow Strip	813	SY	\$ 60.00	\$ 48,780.00	\$ 60.00	\$ 48,780.00
7	Install Metal Beam Guard Fence w/Wooden Posts	2444	LF	\$ 36.00	\$ 87,984.00	\$ 30.00	\$ 73,320.00
8	Install Short Radium Guardrail	30	LF	\$ 100.00	\$ 3,000.00	\$ 100.00	\$ 3,000.00
9	Install Thrie Beam Transition	1	EA	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,800.00
10	Install Single Guardrail Termina, Type I w/Delineator	1	EA	\$ 4,000.00	\$ 4,000.00	\$ 3,250.00	\$ 3,250.00
11	Install 4" Thick Reinforced Concrete Mow Strip w/ 4' Deep Toe Wall	332	CY	\$ 625.00	\$ 207,500.00	\$ 900.00	\$ 298,800.00
12	Install Solid Block Bermuda Sod for Disturbed Areas	1534	SY	\$ 20.00	\$ 30,680.00	\$ 16.00	\$ 24,544.00
13	Sawcut & Remove Reinforced Concrete Slope	163	SY	\$ 45.00	\$ 7,335.00	\$ 60.00	\$ 9,780.00
14	Compacted Fill	27	CY	\$ 170.00	\$ 4,590.00	\$ 50.00	\$ 1,350.00
15	Install 6" Thick Reinforced Concrete Slope	163	SY	\$ 200.00	\$ 32,600.00	\$ 150.00	\$ 24,450.00
16	Install Flowable Backfill by Pressure Injection	5	CY	\$ 1,500.00	\$ 7,500.00	\$ 350.00	\$ 1,750.00
					\$ 618,669.00		\$ 674,628.00

July 12, 2023

Mr. Leland Miller
Street Services Manager
City of Grand Prairie
1821 South SH 161
Grand Prairie, Texas 75050

RE: **Lake Ridge Parkway Guardrail Replacement
Bid No. 23158**

Dear Mr. Miller,

Bids were received for the above referenced project on Thursday, July 6, 2023 at 3:00 pm. Two bids were received; both contractors provided the required bidding materials and their bids were opened and read aloud.

The project base bid consists of removing and replacing approximately 2444 LF of guardrail along the southbound side of Lake Ridge Parkway between Villa Di Lago Dr and the bridge over Joe Pool Lake; and removing and replacing failed sloped concrete around the bridge abutment. All disturbed areas will be resodded.

The low bid was submitted by Capko Concrete Structures, LLC of Azle, Texas in the amount of \$618,669.00 for the Base Bid. A bid bond was submitted for 5% of the total amount as required by the bid documents. Addendum No. 1 was acknowledged and signed. We recommend award of the project to Capko Concrete Structures, LLC in the amount of \$618,669.00 based upon the evaluation of their bid and the reference checks. The contract documents require that this project be completed within 60 consecutive calendar days after the issuance of the Notice to Proceed.

The Contractor shall commence work after the execution of all contract and bond forms, receipt of insurance certificates and issuance of a Notice to Proceed. A preconstruction conference shall be conducted with the contractor, City of Grand Prairie personnel, and our engineers. If you have any questions on this matter, please feel free to contact me at (972) 335-3214.

Sincerely,

COBB, FENDLEY & ASSOCIATES, INC.



Michael Duval, P.E.
Senior Project Manager



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Noreen Housewright, Director of Engineering Services

TITLE: Construction contract with McMahon Contracting LP for the Davis Road Paving and Drainage Improvements in the contract amount of \$4,177,589.00 for the base bid, a 5% construction contract contingency in the amount of \$208,880.00, materials testing with Team Consultants for \$58,630.00, and in-house engineering in the amount of \$208,880.00 for a total construction project cost of \$4,653,979.00

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Total Approved Cost</i>
McMahon Contracting, LP	\$4,177,589.00 + 5% contingency
Team Consultants	\$58,630.00
In-House Engineering	\$208,880.00

PURPOSE OF REQUEST:

As part of the approved FY 2023 budget, the realignment of Davis Road, south of SH 360 past Old David Road, was identified as a project to be completed this year. The design of this project was completed by LJA Engineering and was approved by the council on January 17th, 2023. In addition to designing the realignment, LJA also assisted in the bidding process. The project was publicly advertised in accordance with state law.

This project requires the contractor to replace approximately 1,600 LF of 4-lane divided thoroughfare. This is the first phase of a multi-phase project for Davis Road. In addition to the road being realigned and widened, storm drainage will also be installed.

On Tuesday, July 11, 2023, bids were received and publicly opened for this phase of the Davis Road project. The low bidder was McMahon Contracting, LP in the total amount of \$4,177,589.00 for the Base Bid.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 4

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Street CIP Fund and Storm Drainage CIP Fund
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If Capital Improvement:					
Total Project Budget	\$7,448,000	Proposed New Funding:	\$0	Remaining Funding:	\$1,761,153

ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Tabulation



Davis Road Paving and Drainage Improvements – W.O.
02304603 & 02305903

Bid Tabulation

		McMahon Contracting, LP	XIT Paving and Construction, Inc	Ed Bell Construction Company	Rebcon, Inc
Item	Description	Extended Price	Extended Price	Extended Price	Extended Price
1	Base Bid	\$4,177,589.00	\$4,719,788.00	\$4,918,056.00	\$5,981,341.00
	Total Bid	\$4,177,589.00	\$4,719,788.00	\$4,918,056.00	\$5,981,341.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Noreen Housewright, Director of Engineering Services

TITLE: Annual Contract for Water Meters from Zenner (up to \$622,575.00 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$3,112,875.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Zenner	\$622,575.00	\$3,112,875.00

PURPOSE OF REQUEST:

Utility Customer Service would like to obtain an annual contract for the purchase of AMI cold water meters and registers with in-line connectors and Itron Encoder Receiver Transmitter (ERT) units utilized by the City of Grand Prairie Public Works Department for the distribution, metering, and recording of water usage. Meters will be ordered on an as-needed basis as they die or need repairs, and a small number will be ordered immediately.

Notice of Bid #23094 was advertised and distributed to 34 vendors, including 11 HUBs.

After evaluating the bids, Zenner was the lowest bid and was chosen as the vendor to complete the work.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 2 RFB #: 23094

Selection Details: Low Bid Best Value


FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Water/Wastewater Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

Water Meters
RFB #23094
TABULATION

		Bid Tabulation			Badger Meter Milwaukee, WI		Zenner Location		
		Water Meters							
		RFB #23094							
Item	Description	QTY	UOM	MFG	Unit Price	Extended Price	MFG	Unit Price	Extended Price
Water Meter, including AMI Register with Itron In-Line Connector with Itron 100W+ ERT & 500W Cellular ERT pre-programmed to the register + 500 Cellular ERT									
1	5/8" x 3/4" (7.5 inch lay length)	3500	EA	No Bid	-	-	No Bid	No Bid	
2	1"	400	EA	No Bid	-	-	No Bid	No Bid	
3	1 1/2"	50	EA	No Bid	-	-	No Bid	No Bid	
4	2"	450	EA	No Bid	-	-	No Bid	No Bid	
Water Meter, including AMI Register with Itron In-Line Connector without Itron 100W+ ERT & 500W Cellular ERT without Itron 100W+ ERT & 500W Cellular ERT									
5	5/8" x 3/4" (7.5 inch lay length)	3500	EA		180.00	630,000.00	ZSUR02US-N-ILC	121.00	423,500.00
6	1"	400	EA		229.00	91,600.00	ZSUR07US-N-ILC	132.00	52,800.00
7	1 1/2"	50	EA		523.00	26,150.00	ZSUR09US-N-ILC	234.50	11,725.00
8	2"	450	EA		698.00	314,100.00	ZSUR12US-N-ILC	299.00	134,550.00
Itron Items									
9	100W+ ERT, with Integral Connector and Antenna Connector, 2 port	500	EA	ERW-1300-302	-	-	ERW-1300-302		
10	500W Cellular ERT			ECW-1700-001	-	-	ECW-1700-001		
11	Remote Antenna kit for 100W	500	EA	CFG-0900-003	-	-	CFG-0900-003		
Other Items									
12	Percentage Discount for Items not Specified	-10%	EA		-10%				
13	Does your register dial configuration match the City of Grand Prairie's current configuration shown in Section 3 of the specification?	Select One: Y/N			Yes			Yes	
14	Software Integration (evaluation only)	0							
15	Integrated Valve	1	EA		570.00	570.00		No Bid	
Total						\$ 1,062,420.00			\$ 622,575.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Noreen Housewright, Engineering Director

TITLE: Annual Contract for Water Analysis Chemicals and Supplies with Core and Main, LP., (up to \$188,668.58 annually). This contract will be for one year with the option to renew for four additional one-year periods totaling \$943,342.90 if all extensions are exercised. Award secondary to HD Supply Facilities Maintenance dba USA Bluebook (up to \$197,912.45 annually and \$989,562.25 if all extensions are exercised) and a tertiary to Hach (\$189,988.99 annually and \$949,944.95 if all extensions are exercised). Secondary and tertiary contracts are to be used only if the primary is unable to fulfill the needs of the department

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Core and Main, LP	\$188,668.58	\$943,342.90
HD Supply Facilities Maintenance dba USA Bluebook	\$197,912.45	\$989,562.25
Hach	\$189,988.99	\$949,944.95

PURPOSE OF REQUEST:

These annual contracts will be utilized by the Water Utilities Division for the purchase of water analysis chemicals and supplies. Orders will be placed “as needed” and the secondary and tertiary vendors will only be used if the primary vendor cannot fulfill the needs of the City.

Notice of bid #23145 was advertised in the Fort Worth Star-Telegram on May 23, 2023, and May 30, 2023; it was distributed to 51 vendors, including 28 HUB vendors, there were no Grand Prairie vendors. Four bids were received as shown in Attachment A.

All three vendors meet the required specifications for this bid. The decision to award the contract to each vendor in the order indicated provides the best value to the City.

PROCUREMENT DETAILS:

Procurement Method: RFB

Local Vendor HUB Vendor

Number of Responses: 4 RFB #: 23145

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Water/Wastewater Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Tabulation – Attachment A

Attachment A

City of Grand Prairie, TX
 RFB No. 23145 - Water Analysis Chemicals and Supplies
 Closing Date: 6/20/23
 Bid Tabulation

				Core & Main		Hach		HD Supply Facilities Maintenance USA Bluebook		Taylor Distribution Group LLC dba TDG Scientific	
Item #	Description	Qty	UOM	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Total Water Analysis Chemicals & Supplies:					\$188,668.58		\$189,988.99		\$197,912.45		\$246,903.73
1	KTO: 5500sc Ammonia Monochloramine Analyzer, 2 Channel	1	EA	\$32,601.25	\$32,601.25	\$29,407.53	\$ 29,407.53	\$ 37,201.17	\$ 37,201.17	\$ 40,864.74	\$40,864.74
2	KTO: 5500sc Ammonia Monochloramine Analyzer Reagent	20	EA	\$330.95	\$6,619.00	\$298.53	\$ 5,970.60	\$ 311.37	\$ 6,227.40	\$ 431.54	\$8,630.80
3	Chemkey® Reagents: Free Ammonia, 25 piece	1	EA	\$70.80	\$70.80	\$73.98	\$ 73.98	\$ 77.16	\$ 77.16	\$ 104.54	\$104.54
4	Chemkey® Reagents: Total Ammonia, 25 piece	365	EA	\$86.41	\$31,539.65	\$90.29	\$ 32,955.85	\$ 94.18	\$ 34,375.70	\$ 127.59	\$46,570.35
5	Chemkey® Reagents: (25) Free Ammonia & (25) Monochloramine	365	EA	\$145.96	\$53,275.40	\$152.52	\$ 55,669.80	\$ 159.08	\$ 58,064.20	\$ 187.16	\$68,313.40
6	Chemkey® Reagents: (25) Free & Total Ammonia & (25)	5	EA	\$268.78	\$1,343.90	\$180.86	\$ 904.30	\$ 292.94	\$ 1,464.70	\$ 329.15	\$1,645.75
7	Pocket Colorimeter, Monochlor/Free Ammonia	1	EA	\$584.73	\$584.73	\$611.01	\$ 611.01	\$ 637.29	\$ 637.29	\$ 825.23	\$825.23
8	Monochlor F Reagent Pillows	70	EA	\$87.80	\$6,146.00	\$91.74	\$ 6,421.80	\$ 95.69	\$ 6,698.30	\$ 136.13	\$9,529.10
9	Free Ammonia Reagent	50	EA	\$66.74	\$3,337.00	\$69.74	\$ 3,487.00	\$ 72.74	\$ 3,637.00	\$ 103.78	\$5,189.00
10	Chemkey® Reagents: Free Chlorine, 25 Piece	1	EA	\$24.39	\$24.39	\$25.48	\$ 25.48	\$ 26.58	\$ 26.58	\$ 36.01	\$36.01
11	Chemkey® Reagents: Total Chlorine, 25 Piece	365	EA	\$24.73	\$9,026.45	\$25.84	\$ 9,431.60	\$ 26.96	\$ 9,840.40	\$ 36.51	\$13,326.15
12	CLT10 sc Total Chlorine Analyzer with SC200 Controller	1	EA	\$7,660.23	\$7,660.23	\$8,004.51	\$ 8,004.51	\$ 7,889.01	\$ 7,889.01	No bid	-
13	CLT10 sc Total Chlorine Sensor, SC200 Controller, and Stainless Steel	1	EA	\$7,238.37	\$7,238.37	\$7,563.69	\$ 7,563.69	\$ 7,957.88	\$ 7,957.88	\$ 10,524.92	\$10,524.92
14	CLF10 sc Free Chlorine Analyzer with SC200 Controller	1	EA	\$7,301.56	\$7,301.56	\$7,629.72	\$ 7,629.72	-	\$ -	\$ 10,615.95	\$10,615.95
15	CL2 pillows 25 ml total	50	EA	\$274.12	\$13,706.00	\$286.44	\$ 14,322.00	\$ 298.76	\$ 14,938.00	\$ 404.73	\$20,236.50
16	DPD-CL2 Standard-LR Kit	3	EA	\$234.07	\$702.21	\$244.59	\$ 733.77	\$ 255.11	\$ 765.33	\$ 345.60	\$1,036.80
17	Acid Reagent Powder Pillows	1	EA	\$62.12	\$62.12	\$64.91	\$ 64.91	\$ 67.71	\$ 67.71	\$ 109.49	\$109.49
18	Potassium Iodide Pillows	1	EA	\$29.82	\$29.82	\$31.15	\$ 31.15	\$ 32.50	\$ 32.50	\$ 62.95	\$62.95
19	Dechlorination Tablets: 75% Ascorbic Acid, ~140 tablets per container	2	EA	\$490.00	\$980.00	\$0.00	\$ -	\$ 457.33	\$ 914.66	No bid	-
20	Hypochlorite Test Kit	1	EA	\$158.42	\$158.42	\$165.54	\$ 165.54	\$ 172.66	\$ 172.66	\$ 223.40	\$223.40
21	Sodium Thiosulfate Standard	1	EA	\$48.10	\$48.10	\$50.27	\$ 50.27	\$ 52.43	\$ 52.43	\$ 89.29	\$89.29
22	Chemkey® Reagents: Nitrite, 25 Piece	5	EA	\$49.74	\$248.70	\$51.98	\$ 259.90	\$ 54.21	\$ 271.05	\$ 73.44	\$367.20
23	Blue Buffer Solution pH 10.01	5	EA	\$17.44	\$87.20	\$18.22	\$ 91.10	\$ 19.00	\$ 95.00	\$ 21.96	\$109.80
24	Yellow Buffer Solution pH 7.01	5	EA	\$17.44	\$87.20	\$18.22	\$ 91.10	\$ 19.00	\$ 95.00	\$ 21.96	\$109.80
25	Red Buffer Solution pH 4.01	1	EA	\$17.44	\$17.44	\$18.22	\$ 18.22	\$ 19.00	\$ 19.00	\$ 21.96	\$21.96
26	Sample Cell with Cap	100	EA	\$33.01	\$3,301.00	\$34.49	\$ 3,449.00	\$ 35.98	\$ 3,598.00	\$ 39.99	\$3,999.00
27	Glass Sample Cell with Lid 10 ml	20	EA	\$59.53	\$1,190.60	\$62.21	\$ 1,244.20	\$ 64.88	\$ 1,297.60	\$ 86.10	\$1,722.00
28	Wipes, disposable, 11 x 22 cm, ~280 per package	40	EA	\$9.55	\$382.00	\$9.29	\$ 371.60	\$ 12.92	\$ 516.80	\$ 32.81	\$1,312.40
29	Water, Deionized (Demineralized) 4L	24	EA	\$37.46	\$899.04	\$39.14	\$ 939.36	\$ 40.83	\$ 979.92	\$ 55.30	\$1,327.20
30	Percentage Discount for any Water Analysis Chemicals and Supplies Not Specified. Example for 5%: Type -5 for discount and +5 for markup	1,000	%	-5%		7%		-3%		-10%	
	Minimum Order Charge				None		NA		Free Ground Shipping excludes hazmat, fuel surcharges and LTL shipments		None
	Standard Delivery Time (days)				2-3 days		45 days		In Stock item will be 2-3 days ARO		3-5 days if in stock
	Does your company offer online Catalog?				Yes		Yes		Yes		Yes
	Does your company have the ability to provide usage reports by item?				Yes		Yes		Yes		Yes



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 8/1/2023

PRESENTER: Ray Cerda, Director Parks, Arts, and Recreation

TITLE: Change Order #1 in the amount of \$58,984.60 to add construction scope services with RLM EarthCo. The increase in scope includes the rerouting of water and sewer lines due to design change, trail lighting addition, restroom moisture conditioning, concrete mow strip, dedication plaque installment, and trellis modifications

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<u>Vendor Name</u>	<u>Change Order Total</u>	<u>Total Contract Cost</u>
RLM EarthCo	\$58,984.60	\$1,766,203.05

PURPOSE OF REQUEST:

Change order #1 is for the rerouting of the water and sanitary sewer lines due to design change, adding Alternate Item 46 from bid - Trail Loop Light Pole Fixtures, deducting the waterline and sanitary sewer cost line item from the bid, moisture conditioning for the restroom, dedication plaque installation, concrete maintenance mow strip around the restroom, and modifications to the overhead trellis.

HISTORY:

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$1,707,218.45	12/13/2022	Park Construction
<i>Change Order #1</i>	\$58,984.60	08/01/2023	Increase in scope includes the rerouting of water and sewer lines, trail lighting addition, restroom moisture conditioning, concrete mow strip, dedication plaque installment, and trellis modifications.
TOTAL	\$1,766,203.05		

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Grant Fund - ARPA
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If Capital Improvement:					
Available Project Budget	\$65,319.55	Proposed New Funding:	None	Remaining Funding:	\$6,334.95



**CITY OF GRAND PRAIRIE
RESOLUTION**

MEETING DATE: 08/01/2023

PRESENTER: Walter Shumac III, P.E., Director of Transportation and Mobility

TITLE: Public Hearing and Resolution authorizing the City Manager to submit Fiscal Year (FY) 2024 grant application with the Federal Transit Administration (FTA). Total operating budget for the Grand Connection for FY 2024 is \$2,264,198. The city's share of this total is \$389,002

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

PURPOSE OF REQUEST:

The senior and physically challenged para-transit program began in 1988 with the purchase of one (1) van. Since that time, the program has grown to over 55,900 trips annually with an active fleet of twelve (12) transit buses. The para-transit program now called The Grand Connection operates various types of programs for these citizens. These programs include:

NO CHARGE TRIPS

- o Nutrition Trip Program--Provides transportation to Dallas County Health and Human Services Nutrition Program at 2975 Esplanade Grand Prairie, Texas
- o Medical/Dental Trip Program--Provides transportation to medical/dental appointments.
- o Dialysis treatments – Grand Prairie Dialysis, Tarrant Dialysis (GP), Fresenius GP Dialysis and DaVita Dialysis Grand Prairie (Clinics)
- o Parkland Hospital – Conover Dr. Grand Prairie and Harry Hines, Dallas (Clinics)
- o Arlington Hospital- Arlington Memorial Hospital (Clinics)
- o Provide transportation to the S. Westmoreland/Illinois DART light rail station on a daily/weekly basis for Clients that have appointments at the Veterans Hospital (VA) in Dallas.
- o Provide trips to the Trinity Railway Express (TRE) for Clients that have appointments in Ft. Worth or Dallas

- o Grocery Trip Program—Provide group transportation to the grocery store on a weekly basis
- o School Program--Provides transportation to local colleges such as TCCC
- o Provides trips to work, only in Grand Prairie

FINANCIAL CONSIDERATION:

The following is a breakdown of the funding sources used to operate The Grand Connection.

	Total	Percent	Capital	Planning	Operating	
FTA (5310)	\$431,662	19%			\$431,662	
FTA (5307)	\$1,220,000	54%	\$1,220,000			Purchase Replacement Vehicles/Preventative Maintenance
FTA/ TDC	\$ 32,950	1.5%			\$ 32,950	
TXDOT	\$ 170,584	7.5%			\$ 170,584	
CITY Dallas County	\$ 389,002	17%			\$ 389,002	
Nutrition	<u>\$ 20,000</u>	<u>1.0%</u>			<u>\$ 20,000</u>	
 Project Cost	 \$2,264,198	 100%	 \$1,220,000		 \$1,044,198	

The City’s contribution to the Grand Connection for FY 2024 is \$389,002. The Federal Transit Administration (FTA) is allowing the City of Grand Prairie to use toll credits for expenditures; no Capital match is needed.

Under the FTA, we have secured the following grants:

- o \$431,662 for Operating expenditures under the 5310 programs.
- o \$1,220,000 for Capital expenditures under the 5307 programs.
- o \$170,584 in Transportation Development Credits from the Texas Department of Transportation (TXDOT).

The Grand Connection is requesting \$389,002 for FY24 from the City’s General Fund. In fiscal year 2024 we will adding eight (8) new vans to the fleet (Capital Replacement Vehicles). By passing this Resolution, the City Council authorizes the City Manager to submit the necessary grant applications for FTA, and TXDOT funding.

ATTACHMENTS / SUPPORTING DOCUMENTS:

- 1- Public hearing notice

BODY

A RESOLUTION OF THE CITY OF GRAND PRAIRIE, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT FISCAL YEAR 2024 GRANT APPLICATIONS WITH THE FEDERAL TRANSIT ADMINISTRATION (FTA) FOR \$1,220,000 FOR CAPITAL, \$431,662 FOR OPERATING, \$32,950 IN TRANSPORTATION DEVELOPMENT CREDITS, AND (TXDOT) FOR \$170,584. THE CITY WILL PROVIDE MATCHING REQUIREMENTS OF \$389,002 FROM THE CITY'S GENERAL FUND AND WILL RECEIVE THE REMAINING \$20,000 FROM DALLAS COUNTY. THE TOTAL BUDGET TO OPERATE THE GRAND CONNECTION FOR FISCAL YEAR 2024 IS \$2,264,198. THIS ACTION IS TO CONTINUE THE OPERATION OF THE GRAND CONNECTION AND ITS PROGRAMS TO ASSIST QUALIFIED ELDERLY AND DISABLED RESIDENTS IN GRAND PRAIRIE WITH THEIR TRANSPORTATION NEEDS AS APPROVED BY CITY COUNCIL.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project's costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provision of Title VI of the City Rights Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements there under; and

WHEREAS, it is the goal of the applicant that minority businesses be utilized to the fullest extent possible in connection with this/these project(s), and that definite procedures shall be established and administered to ensure that minority businesses shall have the maximum construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS THAT:

SECTION 1. The City Manager is hereby authorized to execute and file applications on behalf of the City of Grand Prairie with the Federal Transit Administration (FTA) in the amount of \$1,220,000 for capital and \$431,662 for operating and \$32,950 in TDC. Texas Department of Transportation (TXDOT) in the amount of \$170,584, to aid in the financing of operating assistance projects pursuant to Section 9 of the Urban Mass Transportation Act of 1964, as amended.

SECTION 2. The City Manager is authorized to execute and file with such application an assurance, or any other document required by the U.S. Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.

SECTION 3. The City Manager is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.

SECTION 4. The City Manager is authorized to execute grant contract agreements on behalf of the City of Grand Prairie with the U.S. Department of Transportation for aid in the financing of the operating assistance projects.

SECTION 5. That, monies will be appropriated from Grand Prairie's FY 2024 Budget in the amount of \$389,002 to fund the City's share of the funding match. Dallas County Health and Human Services will provide additional revenues for this grant of \$20,000.

SECTION 6. That, this Resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF GRAND PRAIRIE, TEXAS, ON THIS THE 15TH DAY OF AUGUST 2023.

**CITY OF GRAND PRAIRIE
NOTICE OF OPPORTUNITY
FOR PUBLIC HEARING
TRANSPORTATION ASSISTANCE GRANT**

Re: City of Grand Prairie Elderly and Physically Challenged Transit Service, The Grand Connection; FY 2024 Operating and Capital Assistance Grant.

I. Notice is hereby given that a public hearing shall be held on August 15, 2023, by the City Council of the City of Grand Prairie for the purpose of considering projects for which Federal Operating and Capital assistance under Section 5307 and 5310 of the Transportation Efficiency Act of 1998 for rural and Small Urban Transit Agencies. If you have any question concerning Section 5307 or would like to view the information you may call the Transit Manager at 972-237-8545.

A. The City’s Transit Operations Division of the Transportation Services Department is requesting authorization to submit a 2024 grant application for the proposed budget which includes \$1,220,000 in Capital expenditures with the Federal Transit Administration (FTA), \$431,662 in Operating expenditures from FTA funds under section 5310 program, \$32,950 from Transportation Development Credits (TDC), \$170,584 from Texas Department of Transportation (TXDOT), \$389,002 from the City of Grand Prairie and \$20,000 from Dallas County with the total budget amount of \$2,264,198 for continuation of the operating and maintenance of Grand Prairie’s “The Grand Connection” Transit System. Grant request will include funding as follows:

Maintenance -	\$120,000
Operating -	\$1,044,198
Capital - Vehicle Addition	\$1,220,000

B. No persons, families or businesses will be displaced by these projects. These projects are in conformance with comprehensive land use and transportation planning in this area and are consistent with the adopted Programming of Projects listed in the Transportation Improvement Program as needed.

C. The projects specifically take in account the special needs of senior citizens and persons with disabilities and are designed to service those needs.

II. The City of Grand Prairie will afford an opportunity for all interested persons or agencies to be heard with respect to the social, environmental, and economic aspects of the projects. Interested persons may submit orally or in writing evidence and recommendation with respect to said projects. The proposed program also will be the final program unless amended.

III. A copy of the application, the Program of Projects and the Transportation Improvement Program for the area is currently available for public inspection at the City of Grand Prairie Development Center, Transportation Services Department, 300 W. Main Street, Grand Prairie, Dallas County, Texas, 75050.

/s/ Mona Lisa Galicia
City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual Contract for Service and Repair of Chevrolet Vehicles from Freedom Chevrolet by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Freedom Chevrolet	\$200,000.00	\$1,000,000.00

PURPOSE OF REQUEST:

This annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Chevrolet brand vehicles; on an as-needed basis.

PROCUREMENT DETAILS:

Procurement Method: RFB

Number of Responses: One RFB #: 23156

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Services Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

City of Grand Prairie, TX

RFB #23156 – Repair and Service of Chevrolet Vehicles

Bid Tabulation

		Freedom Chevrolet by Ed Morse Automotive LLC	
Item	Description	UOM	Unit Cost
1	Discount-Off Parts on Manufacturer's Catalog	%	40%
2	Shop Labor Rate	Hourly	\$84.00
3	Service Call	Per Call	0
4	Flat Fee for Pick Up and Delivery	Round Trip	0
5	Other Fees (please specify)		0

Sample Job #1 - 2018 Chevrolet Tahoe PPV w/ 5.3L Remove and Replacement of Transmission

Item	Description	UOM	Unit Cost
1	Manufacturer's Catalog Price	Ea	\$4,386.55
2	Discounted Price (using your response in Bid Pricing above) – Enter as a negative amount	Ea	-\$701.85
3	Labor Cost (calculated as a product of Labor hours required times hourly labor Rate as given under Bid Pricing Sheet)	Ea	705.60
4	Service Call	Per Call	\$0.00
5	Flat Fee for Pick Up and Delivery	Round Trip	\$0.00
6	Other Fees (please specify)		\$0.00
	Total of Sample Job #1		\$4,390.30

Sample Job#2 -2019 Chevrolet 2500 w/ 6.0L PCM Replacement and Reprogram

Item	Description	UOM	Unit Cost
1	Manufacturer's Catalog Price	Ea	\$252.62
2	Discounted Price (using your response in Bid Pricing above) – Enter as a negative amount	Ea	-\$101.05
3	Labor Cost (calculated as a product of Labor hours required times hourly labor Rate as given under Bid Pricing Sheet)	Hourly	\$159.60
4	Service Call	Per Call	\$0.00
5	Flat Fee for Pick Up and Delivery	Round Trip	\$0.00
6	Other Fees (please specify)		\$0.00
	Total of Sample Job #2		\$311.17



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual Contract for Service and Repair of Dodge/Ram Vehicles from Freedom Chrysler Dodge Jeep Ram by Ed Morse Automotive LLC (up to \$200,000.00 annually). This contract will be for one year, with the option to renew for four additional one-year periods totaling \$1,000,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Freedom CDJR	\$200,000.00	\$1,000,000.00

PURPOSE OF REQUEST:

This annual contract will be used by the Fleet Services Division for original equipment manufacturer (OEM) repairs and other services on City owned Dodge/Ram brand vehicles; on an as-needed basis.

PROCUREMENT DETAILS:

Procurement Method: RFB

Number of Responses: One RFB #: 23157

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Services Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

Bid Tabulation

		Freedom Chrysler Dodge Jeep Ram by Ed Morse	
Item#	Description	UOM	Unit Cost
1	Discount-Off Parts on Manufacturer's Catalog	%	40%
2	Shop Labor Rate	Hourly	\$84.00
3	Service Fee	Per Call	\$0.00
4	Flat Fee for Pick Up & Delivery	Round Trip	\$0.00
5	Other Fees		0

Sample Pricing #1 - Description of the job: 2018 Ram 1500 w/ 5.7L Remove and Replacement of Transmission

Item	Description	UOM	Unit Cost
1	Manufacturer's Catalog Price	Ea	\$3,540.00
2	Discounted Price (using your response in Bid Pricing above) – Enter as a negative amount	Ea	(\$1,416)
3	Labor Cost (Calculated as a product of number of labor hours times hourly labor rate)	Ea	\$672.00
4	Service Call	Per Call	0
5	Flat Fee for Pick Up and Delivery	Round Trip	0
6	Other Fees (please specify) *		0
TOTAL			\$2,796.00

Sample Pricing #2 - Description of the job: 2019 Ram 2500 w/ 6.7L PCM Replacement and Reprogram

Item	Description	UOM	Unit Cost
1	Manufacturer's Catalog Price	Ea	\$2,660.00
2	Discounted Price (using your response in Bid Pricing above) – Enter as a negative amount	Ea	(\$1,064)
3	Labor Cost (Calculated as a product of number of labor hours times hourly labor rate)	Ea	\$242.00
4	Service Call	Per Call	0
5	Flat Fee for Pick Up and Delivery	Round Trip	0
6	Other Fees (please specify) *		0
Total			\$1,838.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Jayson R. Ramirez, Director of General Services

TITLE: Annual contract for Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services from HD Supply (up to \$750,000.00 annually) through a Master Cooperative Agreement with Omnia Partners. The initial term for this contract will be four months (\$250,000.00) with three additional one-year periods totaling \$2,500,000.00 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
HD Supply	\$250,000.00 (4 mo.)	
	\$750,000.00 (Yrs. 2-4)	\$2,500,000.00

PURPOSE OF REQUEST:

This annual contract will primarily be used by the Facility Services Division for maintenance and repairs of city facilities.

State Purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter into joining contracts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with Omnia Partners; whereby, the City could make use of all that entities agreement(s).

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	All Operating Funds with Facilities
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 08/01/2023

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Annual Contract for Swimming Pool Chemicals, Supplies, and Equipment from Petra Chemical Acquisition Co., LLC dba DCC, Inc. in the amount of \$250,000 annually through a Master Interlocal Agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$750,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 08/01/2023)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
Petra Chemical Acquisition Co., LLC dba DCC, Inc.	\$250,000	\$750,000

PURPOSE OF REQUEST:

The agreement will be utilized to facilitate and provide for water quality in the water distribution system and water storage facilities, sodium hypochlorite will be injected into source storage and distribution points at various locations. The addition of sodium hypochlorite will also assist with addressing those areas within the water distribution system, which may experience low residuals resulting in water quality issues. The Parks Department will utilize the contract for sodium hypochlorite and other chemicals for the swimming pools around the city.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including BuyBoard.

The City approved a Master Interlocal agreement with BuyBoard whereby the City could make use of all that entity’s agreement(s). This communication is to notify the Council that staff would like to make use of this agreement and enter an annual contract with Petra Chemical Acquisition Company LLC dba DCC, Inc. for water chemicals for a one-year contract term with two one-year renewal options. The estimated annual expenditure will be \$250,000.

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Funds are available in various departments operating budgets and will be charged accordingly on orders through the end of the fiscal year. Funding for future fiscal years will be paid from that years' approved budgets.
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